

# CONTACT

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## **SKILL & INTEREST**

- Microsoft Excel
- Microsoft PowerPoint
- Microsoft Word
- Organizing Events
- Stock Market

### CERTIFICATION

- Tally ERP 9
- Financial Modelling

## LANGUAGE

- English
- Hindi
- Odia

#### **INDUSTRIAL EXPOSURE**

**BRITANNIA INDUSTRIES** 

# **BISWAJIT PATNAIK**

Having pursued my Bachelors in Commerce (Honors), I am looking forward to an organization where I can enhance my persisting skills and also learn various new things. Along with the ACCA course I aspire to obtain a position that will enable me to use my strong organizational skills, award-winning educational background, and ability to work well with people.

# **EDUCATION**

#### ACCA - 8 PAPERS CLEARED

#### DAV SCHOOL OF BUSINESS MANAGEMENT

Bachelor in Commerce

- Graduation Period (2017-2020)
- CGPA: 8.67
- A+ Distinction
- Member of Event Management Team
- 1st prize in quiz conducted by Business standard

#### DAV PUBLIC SCHOOL, UNIT-8

Intermediate (Commerce)

- Intermediate Period (2015-2017)
- Percentage: 79.8%

# EXPERIENCE

#### NORTHERN TRUST

RECONCILIATION ANALYST APR2021 - MAY 2021

Total market value reconciliation

#### **RELIANCE INDUSTRIES LTD.**

MARKETING INTERN

MAY 2019- JUN 2019

- Assisted in the development and implementation of marketing programs
- Assisted in the monitoring of sales
- Prepared summary reports